



RCABC Instructor Development Training Grant Details (2020)

Purpose:

- To promote new Instructors/Instructor Trainers (IT) by providing financial assistance to one or more grant applicants each year
- Grants may be used for all Instructor/Instructor Trainer levels in any RCABC program stream (LW, MW, SUP, CGC, CT, OC, BC, C-1, RR, CP, Playboating)

Grant Details:

- This is a one-time grant with a maximum total of \$250 to be distributed to each successful applicant. Up to 4 grants may be awarded each year.
- The grant committee will award grants based on the following criteria:
 - Financial need of the applicant
 - Need of instructors in RCABC program stream
 - Need of instructors in the applicants Zone
 - Commitment of applicant to utilize certification for the benefit of the paddling community
 - Likelihood of applicant being successful in the course
- Recommendations on successful applicants are to be brought to the RCABC April executive meeting for final approval.
- The grant is valid for an Instructor course or mentorship opportunity within one year after notification of the successful applications by RCABC.
- Applicants will be reimbursed upon confirmation by an IT/ Master that they have been successful in the Instructor course or mentorship opportunity and that their instructor certification has been entered into the database..
- **Applications should be received by March 30, 2020.** Successful applicants will be notified by Apr 30, 2020. If not all funding is awarded at this time, then additional applications will be considered and awarded on an ongoing basis throughout the year.

Additional Notes:

- The RCABC is not obligated to be involved in arranging any courses related to the grant application other than by its normal means of advertising on the website or via email. The applicant and IT/ Master are entirely responsible for all course logistics.
- All Instructor/ IT candidates must be paid up Instructor Members with RCABC and meet course prerequisites at the time of their grant application.



- RCABC will contact applicants to confirm receipt of their grant application and will notify applicants whether their application is successful or not.

Payment and Certification Details:

A grant cheque will be written and sent to successful applicants by the RCABC only after:

- Successful instructor candidates have been added to the Website by the course conductor. It is the responsibility of the IT/Master running the course and granting the certification to ensure this takes place.
- Instructor Trainer candidates must have the course conductor advise the RCABC with a short summary of the outcome of the training. Whenever possible, an instructor candidate assessment form should be utilized.
- The course has been successfully completed and RCABC has received email notification from the grant applicant that the course is complete. This information should be sent to the Grant Committee Chair, Peter Hiebert.
<hiebert1572@shaw.ca>

(Note: Some instructor categories including River Rescue and Expedition Guide Instructors require that an evaluation form be submitted, and that the instructor candidate be assessed by a committee of 3 IT/Masters. This information should be sent to the instructor Coordinator. Please familiarize yourself with the requirements outlined in the RCABC Instructor Manual for the Instructor category you are seeking to achieve.)



**RCABC Instructor Development Training Grant
Application Form (2020)**

Email this fully completed Training Grant Application form to the Grant Committee Chair, Peter Hiebert hiebert1572@shaw.ca no later than March 30th

For more information or assistance, please contact the Grant Committee Chair or your local Zone Rep. Zone Maps and contact info is available at bccanoe.com

Application Details:

Name	
Address	
Phone	
Email	
RCABC Zone	

Please list your current certifications and who you did your training with. These must include the necessary prerequisites for the instructor certification you are applying for. You may use a separate sheet of paper if more space is required.

Certification	Year	Instructor

Please fill the following table outlining the Instructor Training opportunity you are planning to use this grant towards.

Instructor Category	IT/ Master leading course/ mentorship	Approximate course dates	Location

Are there any reasons why you believe you qualify for financial assistance?



How do you plan to use this certification in your work and/or volunteering opportunities to uphold the RCABC’s mission statement to “promote and encourage all types of recreational paddling” and “to develop safe canoeing practices” in our society.

Is there anything else you would like the grant committee to consider with regards to your application for the instructor development training grant?

Acknowledgement:

I have read and agree with the application requirements and have given accurate information in this application form.

Name: _____ **Date:** _____

**Thanks for applying for the RCABC Instructor Development Training Grant!
Please scan this completed form and email it to the Grant Committee Chair, Peter Hiebert at <hiebert1572@shaw.ca>**

You will be notified upon receipt of your application. All applicants will be notified whether they are successful or not by April 30th 2020.